

Annexure – 1 (Application Form)
The Nainital Bank Ltd.
(Regd. Office: G.B. Pant Road, Nainital)

Application form to be submitted for the purpose of Empanelment of Vendors for supply & installation of Computer Hardware, Software and Operating Software and peripherals, Hardware and UPS AMC Support services.

Sr.	Description	Information required	Information to be filled by the vendor		
1.	General Information	Name of the vendor			
2.		Year of starting operations			
3.		Constitution of the vendor, i.e., Limited Company, Private Limited Company, Partnership, Sole Proprietorship, or any other type			
5.		Vendor's registered address			
6.		Vendor's corporate address			
7.		Name(s) of partner(s), if applicable			
8.		Address (es) of partner(s), if applicable			
9.		Name(s) of the authorized executive(s)			
10.		E-mail address (es) of authorized representative(s)			
11.		Phone nos. of authorized representative(s)	1-		
			2-		
12.		E-mail id of authorized representative(s)			
			During FY 2022-2023	During FY 2023-2024	During FY 2024-2025
13.	Financial Information	Net Profit (Rs. in lac)			
14.		Total Turnover (Rs. in lac)			
15.1		Revenue earned from Computer Hardware, Software & Peripheral (Rs. in lac) etc.			
15.2		Revenue earned from Hardware AMC (Rs. in lac) etc.			
15.3		Revenue earned from UPS AMC (Rs. in lac) etc.			

The application is submitted in response to your advertisement for empanelment in newspaper and website <https://www.nainitalbank.bank.in/english/tender.aspx>. The information submitted is true to the best of my/ our knowledge.

Signature and Seal (Authorized Signatory)

Name -

Destination-

Vendor / Company Name-

Date:

Annexure – 2 (Documents List)
The Nainital Bank Ltd.
(Regd. Office: G.B. Pant Road, Nainital)

(Information to be filled by the vendor)

Documents along with the Annexure 2 is to be submitted for the purpose of Empanelment of Vendors for supply & installation of Computer Hardware, Software and Operating Software and peripherals, Hardware and UPS AMC Support services in line with the Vendor eligibility Criteria.

Sr.	Description	Documents to be collected	Documents Submitted (Yes/No/NA)	Remark
1.	Company and Legal Document	1. Certification of Incorporation/ Registration		
		2. Memorandum & Article of Association (For Pvt. /Public Ltd.)		
		3. Partnership Deep (if Applicable)		
2.	Statutory & Tax Compliance	1. PAN Card (Company/ Firm)		
		2. GST Registration Certificate		
		3. Latest GST Return/ GST Compliance Declaration		
		4. MSME/Udyam Registration (if Applicable)		
3.	Financial Document	1. Audited Balance Sheet for last three FY i.e. 2022-23, 2023-24,2024-25		
		2. P & L and cash flow statement for last three FY i.e. 2022-23, 2023-24,2024-25		
		3. CA certificate for turn over		
		4. Net Worth Certificate		
4.	OEM	1. OEM Partnership certificate (Authorized Reseller/ Partner)		
		2. OEM Authorization Letter (OAL) for each offered Hardware Category		
		3. Product datasheet/technical brochures		
5.	Experience & Past Performance	1. Company Profile and Business Overview		
		2. List of major client (Preferably Banks/PSU/Govt.)		
		3. Copy of Purchase Orders/Work Orders		
		4. Completion/Performance Certificate		
6.	Service & Support Capabilities	1. Detail of Service Infrastructure (OWN/OEM/Third Party)		
		2. List of Service Location/Support Coverage		
		3. Escalation Matrix for Support		
7.	Compliance and Declaration	1. Non-blacklisting / Non-debarment declaration		
8.	Other Mandatory Form	1. Duly Filled Vendor Empanelment Application Form (Annexure-1)		
		2. Self-declaration of correctness of documents		
		3. Document List (Annexure -2)		

Signature and Seal (Authorized Signatory)

Name -

Destination-

Vendor / Company Name-

Date: